

**Procurement Conference  
Tuesday, August 10, 2004**

8 AM to 5 PM

Sponsored By:

Federal Executive Board  
Jan Stinson, Executive Director  
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United States  
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Illinois Department of Commerce  
and Economic Opportunity

Rod R. Blagojevich, Governor

Jack Lavin, Director  
[www.commerce.state.il.us](http://www.commerce.state.il.us)



City of Chicago  
Department of Procurement  
Services  
Richard M. Daley, Mayor

Eric Griggs, Chief Procurement Officer  
[www.cityofchicago.org](http://www.cityofchicago.org)



Cook County Office of Contract Compliance  
John H. Stroger, Jr., President

Betty Hancock Perry, Director  
[www.cookcountygov.com](http://www.cookcountygov.com)



Hispanic Chamber of Commerce  
Juan Ochoa, Chief Executive Office  
[www.macbusiness.com](http://www.macbusiness.com)



Chicago Federal Executive Board  
230 South Dearborn, Suite 3816  
Chicago, IL 60604-1602

**Registration Deadline: Tuesday, August 3, 2004**

Credit Card & Non-Credit Card Participants

REGISTER NOW at

[www.chicago.feb.gov](http://www.chicago.feb.gov)

click on "Procurement Conference"

Payments by Credit Cards and by Money Order/ Cashiers  
Check will be accepted. No personal checks.

ALL PAYMENTS MUST BE RECEIVED BY

AUGUST 3, 2004

# Government Procurement: How to Grow Your Business through Government

## Procurement Conference

Tuesday, August 10, 2004

8 AM to 5 PM



# How to Grow Your Business through Government

The University of Chicago  
Gleacher Center  
450 North Cityfront Plaza Drive  
Chicago, IL  
Tuesday, August 10, 2004

8:00 AM - Registration  
8:30 AM - Conference Begins  
5:00 PM - Conference Ends

Every year, the federal government buys over \$200 billion in goods and services. Additionally, state and local governments are major purchasers.

Is your small business capitalizing on this opportunity? Both potential and current small businesses are encouraged to attend this conference to gain insight on how to successfully compete for city, state and federal contracts.

You can learn more about the vast government marketplace and how you can sell your products and services by attending the Federal Executive Board's Procurement, Business Matchmaking and Training Conference.

- Learn about eligibility requirements and contractual assistance available from federal, state and local agencies.
- Learn how to finance your marketing efforts and your contract activities.
- Meet representatives of government agencies to discuss upcoming contracting opportunities.
- Learn about Government Contracting Programs.

## BREAKOUT SESSIONS

- Certification
- Locking in the GSA Schedule
- Financial Assistance
- Doing Business with Government
- Mentor Protégé and Joint Venture

## GUEST SPEAKERS

- U.S. Congressman Danny Davis,  
Member of Small Business Committee

## PARTICIPATING AGENCIES AND EXHIBITORS

- Argonne National Laboratory
- City of Chicago Department of Procurement Services
- Cook County Office of Contract Compliance
- Federal Executive Board's Procurement Roundtable
- Illinois Dept. of Commerce and Economic Opportunity
- Illinois Hispanic Chamber of Commerce
- The University of Chicago
- U.S. Army Corps of Engineers
- U.S. Department of Energy
- U.S. Department of Housing and Urban Development
- U.S. Department of the Navy
- U.S. Department of Defense
- U.S. Environmental Protection Agency
- U.S. General Services Administration
- U.S. Small Business Administration
- U.S. Veterans Administration
- Women's Business Development Center

SBA's participation "How to Grow Your Business Through Government" is not an endorsement of the views, opinions, products, or services of any other person or entity. All SBA programs or cosponsored programs are extended to the public on a non-discriminatory basis.

Reasonable arrangements for persons with disabilities will be made, if requested at least two weeks in advance.

Please contact Elestine Harvey at [elestine.harvey@sba.gov](mailto:elestine.harvey@sba.gov).  
Questions: (312) 353-4599.

# Conference Fee: \$55

**Registration Deadline:**  
**Tuesday, August 3, 2004**

**Credit Card & Non-Credit Card Attendees**  
**REGISTER ON-LINE AT**  
[www.chicago.feb.gov](http://www.chicago.feb.gov) click on "Procurement Conference"

### CREDIT CARD PAYMENTS:

Provide credit card information at above website.  
*Your monthly credit card statement will indicate a charge named "Event Registration Services."*

### NON-CREDITCARD PAYMENTS:

**Money Order or Cashiers Check**  
**Register on-line as above and mail payment to:**  
**Chicago Federal Executive Board**  
**230 S. Dearborn, Suite 3816**  
**Chicago, IL 60604**

**\*\*No Personal Checks\*\***

**ALL PAYMENTS MUST BE RECEIVED BY**  
**TUESDAY - AUGUST 3, 2004**

### ON-SITE REGISTRATION:

You can pay \$35 on the day of the Conference by **Cash, Money Order, or Cashiers Check ONLY!!** You will not be able to attend the luncheon, due to the conference center requirement that we provide, prior to the conference date, a final count of all meals to be served.

### CANCELLATIONS:

**Cancellations will not be accepted.** You may, however, substitute another individual in your place to attend the conference.

### CREDIT CARD BILLING PROCESS:

*For your monthly billing records please note:*  
CICADA will process all credit card charges. Your monthly credit card statement will reflect "EVENT REGISTRATION SERVICES" on your credit card statement.